

AIA BQDA AWARDS 2018

OFFICIAL ENTRY INFORMATION PACKET



PRESENTED BY: AIA BROOKLYN | AIA QUEENS | AIA BRONX

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OVERVIEW

The American Institute of Architects **Brooklyn + Queens Design Awards (BQDA)** is established to encourage excellence in architectural design, to make the public more aware of the man-made environment and to honor the architect, owner & builder of significant projects.

It is the goal of the **AIA Brooklyn, AIA Queens** and **AIA Bronx** chapters to promote its respective members and affiliates through the display of their design and service accomplishments. All winning entries will be promoted through journal published by AIA Brooklyn, AIA Queens and AIA Bronx distributed during our Design Gala. The projects selected for awards by the Jury will be featured for their design excellence.

The 2018 AIA BQDA journal will be distributed digitally throughout the **AIA New York State** community and our chapter websites after the Design Gala.

ENTRIES ARE NOW OPEN TO PROJECTS IN BROOKLYN, QUEENS AND THE BRONX!
SEE AWARDS CATEGORIES SECTION FOR ALL ENTRY TYPES.





BQDA SCHEDULE

Call for Entries (Registration Opens)	February 5th 2018
Registration Closes	April 4th, 2018
Submission Due	April 5th, 2018 at 11:59 PM(See Procedures)
Jury Meeting	April 2018
Winners Announced	Week of May 7th, 2018
People's Choice Awards Voting	April 9th - May 6th, 2018
BQDA Gala and Awards Presentation	June 27th, 2018 - Location: Terrace on the Park, Flushing, NY



AWARDS PER CATEGORY

BQDA 2018 Design of the Year Award (Announced at Gala) | Jurors will select one entry among the excellence award winners to receive this unique recognition.

BQDA Excellence Award | Represents the highest level of achievement for category

BQDA Merit Award | Represents distinguished achievement for category

BQDA Student Award | Represents student distinguished achievement for category

BQDA 2018 People's Choice Award | All entries will be posted online for the public to choose their choice to receive this recognition. There will be a people's choice winner for a project located in Brooklyn, Queens, and Bronx.

BQDA 2018 Brooklyn Chapter Award* | Jurors will select one entry among member entries in Brooklyn Chapter to receive this recognition.

BQDA 2018 Queens Chapter Award* | Jurors will select one entry among member entries in Queens Chapter to receive this recognition.

BQDA 2018 Bronx Chapter Award* | Jurors will select one entry among member entries in Bronx Chapter to receive this recognition.

*** = The chapter awards can be given to a recipient of the Merit or Excellence Awards but not required.**



PROCEDURES

1. REVIEW DESIGN AWARDS SUPPORTING DOCUMENTS

Once registered you will receive supporting documents and submission guidelines. Please review the “Entry Requirements” and “Rules & Regulations” prior to putting together your submission.

2. COMPILE SUBMISSION

Documents should be assembled for each entry following the requirements set forth for either the Design Awards as applicable.

3. SUBMIT ENTRY DIGITALLY

This is a digital awards competition and no hardcopies are necessary for primary judging. **ALL ENTRANTS MUST REGISTER AND SUBMIT PAYMENT PRIOR TO UPLOADING THEIR SUBMISSION/S.**

ONE (1) REGISTRATION FEE EQUALS ONE (1) PROJECT SUBMISSION.

**Entrants must submit their entry to aiabqdesignawards@gmail.com no later than April 5th, 2018 (11:59 PM EST). No extension of time will be given.

**Registration payments will be made via a secure web service and are non-refundable.



RULES AND REGULATIONS

1. Entrants give AIA Brooklyn, AIA Queens and AIA Bronx permission to reproduce their submission without restriction.
2. No royalties shall be payable by AIA Brooklyn, AIA Queens and AIA Bronx or any other sponsors for use of the submission entry materials.
3. Entrants verify that all information provided in the Concealed Entry Form is true and their submission is subject to disqualification in the event that it is found that any information has been falsified.
4. For all categories, all entrants and teams must have at least one registered architect (the architect of record) in order to submit. Students are eligible to submit under the student awards category. Associate members/Interns/Non-Architects are able to submit without a registered architect only for the unbuilt category for competition related projects.
5. Entrants affirm that they are sole owner of the materials identified in the submission entry, that each submitted entry is an original work, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark, or rights of others.
6. All deliverables become property of AIA Brooklyn, AIA Queens and AIA Bronx.
7. Projects previously submitted may be resubmitted provided it did not win an award in previous years and complies with condition number eight (8) below.
8. All projects should be recent. The completion of construction should be within the last five (5) years from the call for entries date **(January 2013 - March 2018)**. The project must be at least at substantial completion in order to qualify.
9. If the project is submitted from a team of people, all primary team members must be identified on the registration form.
10. All entries must be submitted without identifying marks, including logos, texts, insignia, or images that could be used to identify the submission's author(s).

11. For jurying purposes, **each project is considered as a separate entry and a separate entry fee must be paid for each.** Multiple designs will not be considered as a single entry.

12. Entrants are not allowed to discuss details of their submissions with any of the judges directly whatsoever. Any attempt to do so will result in immediate disqualification. All questions may be forwarded to aiabqdesignawards@gmail.com.

13. Any deviation from Submission Rules and Regulations will result in automatic disqualification.

14. Entrants must identify the project single category (see BQDA Award Categories) under which they are submitting. You cannot submit project under more than one category. **If a project is submitted with dual categories, the submitters gives the right to the BQDA committee to select the single category it belongs to.** The jury has the discretion to give an award in a different category than the one selected by the entrant. The jury is not required to give awards for each category.

15. The selection of the jury is determined by the Design Awards Committee and is approved by the Board of Directors. The jury will not be local to Brooklyn, Queens, or The Bronx.

16. All photo credits must be provided and forms completely filled out.

17. All projects submitted must be located within Brooklyn, Queens or the Bronx to qualify. The only categories exception of this rule are the Beyond BQDA/International, Unbuilt, or Student Category.

18. All materials must be legible.



BQDA AWARD CATEGORIES

Judging Criteria

Each entry will be judged for the success with which the project has met its individual requirements. Entries will be evaluated individually, not in competition with others. The jury uses anonymous written and visual material submitted for their analysis. There will be no site visits, so it is imperative that the information describe the project as clearly and accurately as possible. Jury considerations include design quality, functional utility, economy, environmental harmony, sustainability, accessibility, aesthetic delight, creativity, craftsmanship and innovation.

In addition:

- The building's character: integration of materials in a cost effective manner, ease of use to best serve the client; ability to draw people in to explore, experience and welcoming feeling
- Overall integration of the project at the urban scale; how the project relates to the community and its users
- How the project's design and functionality serves the client as facilitated by its attention to details
- Attention to energy/water conservation and applicable environmentally friendly materials and design methods
- Life cycle cost and maintainability
- Additional criteria may be established by the jury at the time of their review

Project authorship will remain concealed throughout the deliberations of the jury.

If the authorship is revealed on any of the images, plans, captions or narratives the entry will be disqualified.

The following categories will be considered by the jury:

Residential (3 categories)

1-2 Family Residential
Multi Family/Multiple Dwellings
Mix Use Residential

Institutional (1 category)

Commercial/Industrial (2 categories)

Small Projects (Less than 5,000 SF)
Large Projects (More than 5,000 SF)

Additions/Renovations (1 category)

Modifications to an existing structure

Urban Planning/Design (1 category)

A designed urban environment or urban element displaying multiple design disciplines; completed or planned

Adaptive Reuse/Historic Preservation (1 category)

Projects displaying Design Excellence in the salvage and or renovation of a significant historic structure. Original architects must be identified as part of the submission.

Sustainable Design (1 category)

A project that demonstrates achievements as part of the goals set forth by the AIA Sustainable Architectural Practice Position Statement and 2030 Challenge (see www.aia.org/sustainability and www.architecture2030.org),

Interiors (1 category)

Projects of a designed interior space

Small Firm/Sole Practitioner (1 category)

Projects submitted from firms having no more than 5 professional staff, including Principal. Projects submitted from firms having only one architect, and no other professional staff. The entrant must specify one category for each submission at the time the project is uploaded.

Local Firm/Local Project (I category)

Submitting firms must be located within the boundaries of the AIA Brooklyn, AIA Queens and AIA Bronx Chapters to qualify for this award. Projects submitted must also be located within Chapters boundaries.

Unbuilt (I category)

Commissioned project that has been completed through schematic design or beyond. Intended for projects that have not been built and/or have been part of a design competition or are conceptual in nature. Associate AIA members may submit to this category if it's a competition project without the need of a licensed architect in their team (please indicate it is a competition project in your submission).

Local Firm/Beyond BQDA/International (I category)

Submitting firms must be located within the boundaries of the AIA Brooklyn, AIA Queens and AIA Bronx Chapters to qualify for this award. Projects submitted will be beyond the Chapter boundaries (Non Brooklyn, Queens and Bronx projects).

Pro Bono Projects (I category)

A project for which those licensed architect(s) involved received no financial compensation

Student Entry (For Student Entries Only)

Students are able to submit projects in the following below categories. Projects must have a site in Brooklyn, Queens or Bronx (Electronic Submission Requirements still apply for students):

- a) Residential (Any Type)
- b) Commercial/Industrial (Any Type)
- c) Urban Planning/Design
- d) Interior Design
- e) Institutional
- f) Institutional/Community



ELECTRONIC SUBMISSION REQUIREMENTS

The digital submissions will be forwarded to the jury, minus the Project Checklist, the Photographer Release Form and the Project Information Sheet (Parts 1-3 which will be removed by staff prior to jury review). Parts 4 -6 must be completely anonymous. The entry will be disqualified if it contains the firm name, architects names or previous awards for the project. All parts (1-6) must be submitted with the entry number provided in the confirmation email. Refer to the appendix section for detail information on each part.

- Part 1: Project Checklist: (PDF)**
- Part 2: Photographer Release Form and Publicity Photo Selection (PDF)**
- Part 3: Project Information Sheet (Word Document and PDF)**
- Part 4: Narrative (Word Document and PDF)**
- Part 5: Questionnaire (Word Document and PDF)**
- Part 6: Digital Project Images (JPG)**
 - Part 6A - Final Construction/Presentation Photos Renderings (if unbuilt)**
 - Part 6B - Design Drawings**

DEVIATION FROM THE SUBMISSION REQUIREMENTS WILL RESULT IN IMMEDIATE DISQUALIFICATION.

All submission files must be placed in a ZIP folder labeled after your Project Name. For example: Project Name.zip No discerning information including Architect and/or Firm Name should be included in the file naming (All concealed information will be included on your online form when submitting an entry). Use the same Project Number and Name for ALL files submitted. Note that submissions must not exceed 15mb per entry total.

By submitting a project for consideration, the submitting architect represents and warrants to AIA Brooklyn , AIA Queens and AIA Bronx that he or she has provided a complete list of all those substantially contributing to the design of the project.

Failure to provide a complete list may result in disqualification and/or a referral of the matter to the appropriate ethics body of the national office of the AIA. The AIA Brooklyn, AIA Queens and AIA Bronx accepts no responsibility for incomplete lists.

If any of the above is not included in the entry at time of submission, the entry will be disqualified.

Each entry requires a separate registration.

Registration is non-refundable.

Liability:

AIA Brooklyn, AIA Queens and AIA Bronx assumes no liability for original drawings and submission materials or loss or damage to any part of the submission. AIA Brooklyn, AIA Queens and AIA Bronx retains the right to reproduce any of the submission materials in its publication, educational programs and websites. By making a submission, the entrant agrees that the information contained in the submission is correct and complete, and that the entrant will not hold AIA Brooklyn, AIA Queens or AIA Bronx liable for any and all damage arising out of the use of the information contained herein. Any errors or omissions are the complete responsibility of the entrant.

Questions: aiabqdesignawards@gmail.com



APPENDIX

SUBMISSION FORMS PROVIDED ONCE REGISTRATION IS COMPLETED